

Pend Oreille Cup 2022 - Rosters, Emergency Contact, and Check-in

We are beyond excited to have so many teams registered for the upcoming Pend Oreille Cup Tournament. Here are a few Items that need to be taken care of by Sunday, September 4th, and some information on check-in for the tournament.

Complete/Update Team Event Rosters

- Each team is REQUIRED to complete their teams event roster in GotSport under the Pend Oreille Cup 2022 Event.
- The **deadline to complete your team's roster is September 4th at midnight** as rosters will be locked after this.
- All players must be registered to the same affiliation (i.e., USYS or US Club) and show as such on your event roster. This includes Club Pass Players and Guest Players.
- Any players that are Club Pass Players (players from the same association/club) and/or Guest Players (players from another association/club) MUST be added to the roster properly to show that they are Club Pass Player (CP) and/or Guest Players (GP).
- All coaches and managers MUST be added to the rosters.
- Player's jersey numbers will need to be entered on the event roster. Please make sure that these are up to date and that jersey numbers are entered for CP and GP players.
- Make sure to leave players that may attend the event on the rosters. Players that are not on the event roster will not be eligible to play in the tournament.
- Any updates needed team rosters after they are locked (9/4) you will need to contact me at rainieconley@gmail.com to facilitate.
- NO roster changes will be allowed after the roster FREEZE date of September 6th.

GotSport Event Roster help links below:

How do I Build Event Roster

<https://gotsport.zendesk.com/hc/en-us/articles/4407211842199-How-do-I-Build-Event-Roster-Coach-Manager>

How to Clone a Roster

<https://gotsport.zendesk.com/hc/en-us/articles/4405721342103-How-to-clone-a-roster-coaches-or-managers->

How to Add a Club Pass Player from a Team Account

<https://gotsport.zendesk.com/hc/en-us/articles/360053027594-How-to-Add-a-Club-Pass-Player-from-a-Team-Account>

Adding Jersey Numbers to Players

<https://gotsport.zendesk.com/hc/en-us/articles/360056080893-Adding-Jersey-Numbers-to-Players-as-a-Coach-or-Manager>

Upload Team Emergency Contact Form

- Each team is REQUIRED to upload an Emergency Contact Form within their Pend Oreille Cup GotSport team registration.

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- Emergency Contact Form link:
https://www.sandpointsoccer.com/files/ugd/e5d1ba_b641b7e88b084dbf941ec32113bf8505.pdf
- **The deadline to upload your teams Emergency Contact Form is Sunday, September 4th.**

Below is a GotSport help link on how to upload the Emergency contact form:

<https://gotsport.zendesk.com/hc/en-us/articles/4408013292183-How-do-I-Upload-Documents-for-Online-Check-In->

Tournament Check-in (September 9th & 10th)

- Tournament check-in will be at Tournament Headquarters located at Travers field Friday, September 9th from 2pm-7pm and Saturday, September 10th from 7am-12pm
- Items REQUIRED at Check-in: Your Teams Official Roster, Player Cards, and Medical Releases.
- Team check-ins needs to be completed 90 minutes prior to your first game.

Can wait to see you all at the tournament!